



The Town of Fenwick Island

800 Coastal Highway
Fenwick Island DE 19944-4409

WWW.fenwickisland.delaware.gov
PH 302.539.3011 FAX 302.539.1305

Minutes of Planning Commission

May 11, 2010

approved 6.8.2010

Present: Richard Mais, Jack Smith, Todd Smallwood, Lois Twilley, Win Abbott and Agnes DiPietrantonio

Absent: Susan Klein, Phil Craig, Winnie Lewis

Members of the Public Present: Martha Keller

Subject: Comprehensive Plan Implementation

Meeting called to order 2:40 PM by Lois Twilley.

Approve minutes of 4/13/2010 meeting

Motion to approve – Richard Mais

Second – Jack Smith

All in favor to approve minutes. Minutes approved.

Liaison Reports

- Jack Smith (Growth & Seasonal Population) - Nothing to report
- Richard Mais (Emergency Services) – Nothing to report
- Winnie Lewis (Housing and items concerning Overlay and Pedestrian Plan) – Absent
- Lois Twilley (Recreation) – Parks and Recreation Advisory Group met on 5/10/2010. Discussed ideas for providing recreational opportunities and preserving open space.
- Todd Smallwood (Safety) – Public Safety Building Committee has narrowed down respondents to the recent Architectural and Engineering Services RFP to five possible candidates. Interviews will be conducted starting 5/17/2010.
- Susan Klein (Environment) – Mrs. Klein was not present. Martha Keller reported that the Environmental Committee has discussed utilizing a State grant to plant trees on town property (volleyball court), at the end of Cannon Street and at the end of Bunting Avenue at Lewes Street. The Planning Commission strongly advised that the committee wait for a year to make plans since the Parks and Recreation Advisory Group has not yet presented an Open Space Plan; since the new Public Safety Building may impact the area at the volleyball court; and that the Town has not purchased the land at the end of Cannon Street.
- Phil Craig (Zoning & Building and Green Building Standards) – Not present; no report. Todd Smallwood noted that the RFP for the Public Safety Building recommended LEED certification and green building practices wherever possible. The Town was the recipient of an “energy audit” last week. Town Manager Abbott secured a grant to fund the project.

Committee Reports and Possible Action

- Agnes DiPietrantonio reported that the Cultural and Historic Preservation Sub-committee will meet on Friday 5/21/2010 @1:30 PM at the home of Kim Grimes (31 W Atlantic St). The



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group is looking for a focus for an annual event. Also discussed is the possibility of becoming a separate entity (not under Town auspices).

- Lois Twilley reported that the Parks & Recreation Advisory Group will meet again 6/14/2010.

Discussion and Possible Action - none

Old Business

- Richard Mais asked for an update on the recent DNREC public hearing regarding the Lighthouse View Condo Association proposed marina construction. Todd Smallwood advised that there has not been any feedback from DNREC.
- Lois Twilley asked for an update on the status of the purchase of land at the end of Cannon Street bayside. Town Manager Abbott reported that the property owner has accepted the Town's offer and expects settlement in mid June. There are no current plans for improving the property at this time; however, he anticipates gathering quotes for parking space construction as well as construction of skids to slide kayaks into the water.
- Todd Smallwood asked if the Town is planning a Memorial Day Service. Town Manager Abbott advised that he was tasked with this event but does not have any firm plans at this time.

Next Meeting Date

Tuesday June 8, 2010 @2:30 PM

Public Participation

None

Motion to adjourn – Richard Mais

Second – Jack Smith

All in favor

Meeting adjourned 3:15 PM

Respectfully submitted,

Agnes DiPietrantonio TOFI Recorder